

**Supplementary Regulations to the Guidelines and Policies
on the Use of Generative Artificial Intelligence (AI) at the University of Szeged
for instructors and students of the Faculty of Humanities and Social Sciences**

The Guidelines and Policies on the Use of Generative Artificial Intelligence (henceforth GenAI or AI) are available on the website of the Directorate of Education of the University of Szeged at <https://u-szeged.hu/oktig/dokumentumok/mesterseges>

Background of the Supplementary Regulations

In force since 24 February 2023, the Anti-Plagiarism Regulations of the Faculty of Humanities and Social Sciences set the following rules regarding the use of GenAI (see Art. III. 4): “Using any form of Artificial Intelligence to partly or entirely prepare and draft any written work will be considered to be a case of plagiarism” (Decision no 4/2023 of the Faculty’s Council). This rule expired on 1 September 2025 in accordance with the University’s new AI Guidelines and Policies published in 2025.

The University’s Guidelines and Policies on the Use of GenAI have been in effect since the start of the academic year 2025/2026. They apply to all written assignments such as term papers, presentations made with PowerPoint or other tools, portfolios and BA/MA Theses.

The University’s Guidelines and Policies may be extended and specified by the Faculties in the form of supplementary regulations. The present Supplementary Regulations shall apply to all instructors and students of the Faculty of Humanities and Social Sciences. Exemptions from them are possible if the Institute/Department in charge of the program release specific additions to the Supplementary Regulations of the Faculty. These Specific Regulations released by the Departments regarding their programs should be approved by a simple majority of the votes cast by the Board of Instructors of the Department or the Council of the Institute responsible for the programs subject to them. The Specific Regulations and the minutes of the Department/Institute’s Council Meeting should be submitted to the Administration of the Faculty within one business week following their approval.

Supplementary Regulations

(1) For what purposes can a Generative AI tool be used when drafting and writing a course paper, portfolio, PowerPoint or other presentation, and thesis?

Generative MI tools may only be used as an assistive tool for technical or linguistic tasks in order to

- search for secondary sources
- make summaries of source materials and contents, or find references to quotations in primary sources (for example, historical documents or literary works) – the Department’s Specific Regulations shall apply to any use GenAI used for this purpose,
- check spelling, grammar and style (according to all requirements related to scholarly publications),
- create audiovisual contents,
- translate texts from the student’s native language into other languages and vice versa (except in study programs in foreign languages) – the Department’s Specific Regulations shall apply to any use GenAI for this purpose,
- create a pool of stimuli for empirical research.

(2) How to indicate references to the use of AI in written papers and oral presentations made by students

- students should declare whether they used any tools of generative Artificial Intelligence or not (see Appendix 1 on the use of GenAI)
- this declaration should be placed
 - on the page following the Bibliography/References page when it is a course paper or a portfolio
 - on the last page of a presentation prepared with PowerPoint or any other tools, and the declaration should be signed
 - on the page following the Second Title Page (or Plagiarism Statement) when it is a BA/MA Thesis, and this declaration should be signed
- whenever students declare that they used GenAI in conformity with the rules set in (1)
 - they should indicate the precise name and version of the AI tool they used, and the date of use (for example: ChatGPT-5, 15 October 2025)
 - if their study program allows to use a GenAI tool to create text, they should indicate the start and the end of the content generated with AI and inserted in the text.
 - if they have generated images, graphics or other visual items with an AI tool, they should indicate it in their Declaration along with the titles of the AI-generated visual items.
 - when they used AI prompts producing answers/results to write seminar papers or assignments, students should provide a full list of all prompts and should indicate the exact purpose for which and the exact locations in the text where these prompts were used, and they should add these items of information in the Appendix of their seminar papers and in the Appendix of their *Declaration on the Use of Generative Artificial Intelligence*, indicating the way or methodology they made use of in order to check the final results.
 - even if students are allowed by their program's Specific Regulations to use GenAI tools in order to draft and write seminar papers, portfolios or the thesis, the total number of characters (with spaces) of the content generated with AI cannot exceed 25% of the entire content (this quantity does not include the title page, the table of contents, the declarations, the bibliography and the annexes); this percentage (25%) is the maximum to take into account; Specific Regulations of the Departments/Institutes may apply to different types of documents (for example to portfolios in Linguistics or translations)
 - students should sign their Declaration on the Use of GenAI inserted in their portfolio or BA/MA thesis
 - for seminar papers, the Declaration may be submitted electronically on CooSpace, using the scene related to the course

(3) What cannot GenAI be used for in seminar papers, portfolios, PowerPoint or other presentations, and theses?

- *No use of GenAI is allowed when drafting and writing the argumentative, analytical, critical or conclusion parts of the papers. Generated content cannot replace any autonomous work on the part of the students when expressing argumentation, conceptual parts of research, explanations, interpretations or analysis of empirical data and results.*
- No use of GenAI is allowed when drafting and writing chapters presenting the theoretical background, the formulation of research problematics, research goals, questions and hypotheses, when preparing empirical parts of a research project, or when expressing synthesis, conclusion and limitations
- it is prohibited to disclose personal data, unpublished research materials, interviews or texts protected by author's rights regardless of the GenAI system being used

(4) Checking of the use of GenAI by the instructors

- in their own sole discretion, instructors cannot deny passing grades to students due to any inappropriate use of GenAI tools by the latter
- when a supervisor or a second reviewer suspects that GenAI was used in a thesis in a prohibited way or exceeding the authorized percentage of 25% as detailed in the present Regulations, the supervisor or the reviewer of the thesis shall report it to the other member of the supervising team, and they can perform a check with an AI detector; when such suspicion of misuse arises in the case of a seminar paper or a portfolio, instructors may perform quick checks in their sole discretion with an AI detector;
 - if the suspicion of misuse is confirmed by the quick detection (the detector shows that there is a probability greater than 20% that the text was generated with a GenAI tool), supervising teams or instructors may use the services of the University Library (SZTE KKL) provided for detection of AI use.
 - if the results of the detection carried out by the University Library confirm that
 - (a) the probability of content generated with the use of an AI tool does not exceed 20%, the paper will be considered conforming to the regulations
 - (b) the probability of content generated with the use of an AI tool exceeds 40%, the thesis or portfolio will not be considered conforming to the regulations, and will be given a failing grade, barring the student from defending it, with the same rules being applied as those set by the Plagiarism Regulations.
- when the probability of use of AI is between 20% and 40% according to the detection operation, the student can present and defend his/her position in front of an examination board composed of three members
- (c) students are notified about the result of the AI and plagiarism detection operation
 - when a student does not agree with the result of the detection stating that there is a plagiarism involved, he/she can submit a request for remedy including all the evidence proving his/her position. Such a request should be addressed to the head of the Department/Institute of his/her program of study who will form an ad hoc committee composed of three members to evaluate the request
 - the committee shall release a decision within five business days
 - if the case involves the head of the Department/Institute, members of the committee are appointed by the head of a unit with higher authority in the organisation.

The Faculty of Humanities and Social Sciences issues a yearly report on the experience and feedback gathered in a year regarding the use of AI, the rate of student declarations of use and the number of detection supervisions performed by ad hoc committees.

The links of the University's Guidance and Policies, the Supplementary Regulations of the Faculty as well as the Specific Regulations of the Departments shall be uploaded on CooSpace during the first two weeks of the study period, in the section dedicated to the course outline and requirements of the Thesis Consultation Seminar and of any other course involved.

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The present Supplementary Regulations were approved by the Faculty Council of the Faculty of Humanities and Social Sciences on its meeting held on 13 November 2025 and by its decision No. BTK KT- 61/2025. The Supplementary Regulations came into force the day following the date of their publication.

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Szeged, 13 November 2025

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